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### Double Spacing Text in OneNote - The Lost Prophet

#### How to Double Space Your Paper - ThoughtCo

Click Double. The entire document is now double-spaced. To double-space a specific area of text, highlight the text, click the Line and Paragraph Spacing button on the Home tab (4 horizontal lines with two blue arrows), then select 2.0.

3. Double-space your text. This is REALLY important. Double-spacing makes your manuscript easier to read. But most importantly it shows you are a professional who knows that double-spacing is the standard. The only exception to this could be if a publisher asks for your submission to be pasted directly into an email.

#### Microsoft Word - How to Double Space - YouTube

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### Double-space the lines in a document - Word

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### How to double space or change line spacing in Microsoft Word

For example, they may stipulate that your text be double-spaced. Or they may say that the line spacing has to be set to 1.5. </p>
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### What is a Double Space? - Computer Hope

The line spacing is shown in multiples. "2.0" is double spacing, "3.0" is triple spacing, and so on. Select the multiple you want, and Word applies it to the selected paragraphs. If you want to choose another spacing, or revert to the original spacing, click the "Line and Paragraph Spacing" option again and select a different multiple.

### How to Control Line and Paragraph Spacing in Microsoft Word

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