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However, when creating a top 10 list using formulas on a non-sorted dataset things becomes a little bit trickier. In this post, I will show you exactly how to do it. Through these methods, you're not restricted to a top 10, you can create a top 5, top 8 or any number you choose.

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That's a bird's-eye view of what you'll find in To-Do List Formula: A Stress-Free Guide To Creating To-Do Lists That Work! Click the cover image above to view the entire table of contents. This fast-moving guide is organized so you can easily jump back and forth to the sections that interest you in the moment.

In Excel, a formula is an expression that operates on values in a range of cells or a cell. For example,  $=A1+A2+A3$ , which finds the sum of the range of values from cell A1 to Cell A3.

To extract only unique values from a list or column, you can use an array formula based on INDEX, MATCH, and COUNTIF. In the example shown, the formula in D5, copied down, is: Excel formula: Extract unique items from a list | Exceljet

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### Top 10 list in Excel using formulas - Excel Off The Grid

Excel formulas can also be developed using cell references. Continuing with our example, you would not enter the numbers 3 and 2, but instead would name cells where these numbers have been entered (see Using Cell References below for more on cell naming). When you write a formula this way, the formula cell always shows the sum of the numbers in those cells, even if the numbers change.

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Formulas are equations that can perform calculations, return information, manipu-

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